

POLICY SERVICES MEMBERSHIP TIERS

Tier 5: [Employee or Student Handbooks](#)²

\$500 each

Districts are responsible for maintaining the handbook

AND/OR

Tier 4: [Online Policy Manual](#)²

Upload Fee: \$300 for Required Template **OR** \$1000 for Total Template Annual Policy Maintenance Service and Access Fee based on [enrollment](#)

Tier 3: [Review Service](#)²

Based on the volume of policies needing review

This service is available to Required and Total Template members

Tier 2: [Total Template Manual](#)²

\$4500 for new members **OR** \$3700 for existing Required Template Manual members
\$500 annually for access to policy updates

- Online access to Policy Ponderings
- Flashdrive of all NDSBA policies
- Two policy reviews per year [upon request](#)

Districts maintain their own policies under this program

OR

Tier 2: [Required Template Manual](#)²

\$800 plus \$150 annually for access to policy updates

- Online access to Policy Ponderings
- Flashdrive of all required and Cognia (formerly AdvancED) recommended policies
- Ten sample recommended or supplementary policies per year [upon request](#)³
- Two policy reviews per year [upon request](#)

Districts maintain their own policies under this program

Tier 1: [Basic Membership](#)¹

\$250 annually

- Online access to Policy Ponderings
- Ten sample policies per year [upon request](#)³
- Two policy reviews per year [upon request](#)

¹THE DISTRICT OR SPECIAL EDUCATION UNIT/CAREER AND TECHNICAL EDUCATION CENTER MUST BE AN NDSBA MEMBER TO BECOME A POLICY SERVICES MEMBER

²THE DISTRICT OR SPECIAL EDUCATION UNIT/CAREER AND TECHNICAL EDUCATION CENTER MUST BE A MEMBER OF THE PREVIOUS TIER TO ACCESS ADDITIONAL TIERS

³TEMPLATES REQUESTS IN ADDITION TO THE TEN ARE AVAILABLE UPON REQUEST FOR A NOMINAL FEE